

Delegate Registration Form

(Note : Please complete one form per delegate)

Please enter details or attach business card: If invoice address is different from below, please provide details in 'Notes' section



6th Atyrau Regional Petroleum
Technology Conference
3rd to 4th April 2012
Renaissance Atyrau Hotel
Atyrau, Kazakhstan
www.oiltech-atyrau.com

Name:
 Job Title: Department:.....
 Company:
 Address:
 Town/City:
 Postcode: Country:
 Tel: Fax :.....
 Email:
 VAT Number:

I would like to book the following: *(please tick all appropriate boxes)*

Conference Delegate Rate

Includes : Conference registration
 Entry to all official Conference Lunches, Cocktails and Gala Dinners
 Conference delegate bag including a copy of the conference handbook.

First Delegate@ £995 = £
 Additional Delegate(s)@ £795 = £

VAT if applicable

£

Please send me further details about *(please tick all appropriate boxes)*

- Event Guide advertising** **Event sponsorship options** **Display stand participation** **Other relevant ITE events**

WHERE DID YOU HEAR ABOUT OUR EVENT?..... *please specify*.....

WHICH ASSOCIATION(S) ARE YOU A MEMBER OF?

WHICH INDUSTRY MAGAZINES ARE IMPORTANT READS?.....

Notes:

Credit Card Payment Details:	Payment Schedule:
<p><u>Credit card details:</u> Cardholder's name Card Type Card No Expiry Date Post code (UK only) Security code Signature</p>	<p>100% due immediately</p> <p>All payments to be made by bank transfer (net of bank charges) to: I.T.E. Exhibitions & Conferences Ltd, Account No. 50305081, IBAN GB94 BARC 2078 9850 3050 81 International Swift Code: BARC GB 22, Sort Code 20-78-98, Barclays Bank PLC, Media Banking Centre, 27 Soho Square, London W1D 3QR, UK, quoting your reference and invoice numbers.</p>

PROMOTIONAL CODE: **TOTAL COST:** £.....

We hereby confirm our participation at **Oiltech Atyrau 2012 Conference** and we confirm that we have been supplied with ITE terms and conditions, which form part of this contract. We have read ITE Terms and Conditions and confirm our acceptance of these. The execution of this contract and its receipt by ITE is deemed conclusive evidence of the Applicant's agreement to pay the full fees due. The application is non-cancellable by the applicant. Applicant further acknowledges that ITE, having incurred expenses as a result of the contract / application, is not required to refund any of the fees and that ITE is also entitled to any unpaid amounts that may be owing by the Applicant to ITE.

Company:
 Print Name: Authorised Signature:
 Position: Date: / / 20.....

Next steps...

Thank you for completing your registration form. We will process your order and issue an invoice. Your payment must be returned on receipt of your invoice.



PLEASE RETURN TO:
I.T.E. Exhibitions & Conferences Ltd, 105 Salusbury Road, London NW6 6RG, UK.
 Tel: +44(0)20 7596 5082 Fax: +44(0)20 7596 5106
 Email: oilgas@ite-exhibitions.com Website: www.ite-exhibitions.com
 Registered in England Number 2933850

Conferences and Sponsorships
TERMS AND CONDITIONS

- A. The Participant shall be bound by the conditions, rules and regulations set forth in this agreement and any changes must be made in writing and signed by an authorised official of, I.T.E. Exhibitions & Conferences Ltd.), (hereinafter referred to as ITE) who shall have full power to interpret and to make or amend these rules, provided that such amendments and additions do not operate to diminish the rights reserved for the Participants under this contract, and shall not operate to increase the liabilities of its Sponsors, Agents or Employees.
- B. No Participant shall be permitted to attend unless the Participant has paid prior to the conference all of the fees agreed to be paid by the Participant to ITE.
- C. Participants shall comply with all relevant building regulations, health & safety and other regulatory requirement and any and all Government rules and regulations.
- D. The rights of a Participant shall not be assignable to any other organisation, firm, person or otherwise.
- E. Audio visual equipment (including without limitation CD players, microphones, and radios) or other sound devices operated in a manner objectionable to the Conference Committee shall be prohibited, and the Participant shall immediately cease using such equipment if so requested by ITE.
- F. The Participant shall not do or shall cease doing anything which in ITE's reasonable opinion is or might be prejudicial, defamatory or otherwise in contravention of what was envisaged under this agreement.
- G. Participant shall not permit raffles, donations or other promotional measures that require members, attendees, guests or any other persons to be present at a specified location and time, and all unusual promotional plans must be approved by the Conference Committee.
- H. Attendance hours shall be controlled solely by the Conference Committee, who will specify hours etc. Admission shall be by ticket or badge, and identification badges shall not be transferable.
- I. The Conference Committee, Sponsors, ITE, its Employees or Agents are not responsible for any loss, theft or damage by fire or injury of any nature to any person or article. Reputable watchmen will be on duty day and night, but the Conference Committee, while taking precautions against loss, will not guarantee against it and it is hereby expressly released from any liabilities for injury or damage therefrom. The Participant is urged to adequately insure relevant property.
- J. The Publisher of the Catalogue, the Conference Committee, Sponsors, ITE, its Agents or Employees will not be responsible for any errors or omissions on copy prepared and submitted by the Advertiser or the Participant.
- K. The signature of the application and its receipt by ITE is deemed conclusive evidence of the Participant's agreement to pay the full fees due from that moment. Should a Participant wish to cancel attendance, notice must be sent in writing by the Participant to ITE, In the event of cancellation, ITE will retain the deposit sum paid by the Participant. Further, any registration, sponsorship, administration and insurance fees are also non-refundable. Where a Participant wishes to cancel within 3 months of an Event taking place, the Participant will remain liable for the full value whether or not the Participant actually participates in the event.
- L. The Conference Committee, Sponsors, ITE, its Agents or Employees shall not be liable for loss, damage or delay resulting from acts of war, civil commotion, strikes or lockouts intervention or regulation, military activity or any other circumstances which make it impossible or inadvisable for the Conference Committee to hold the Conference at the time and place provided. The Conference Committee reserves the right to re-schedule the event at another date and/or at an alternative site. Furthermore, ITE, will not be responsible and will be held harmless should any conflicts or misinterpretations arise with the host county, its sponsors, agents or other bodies regarding any and all aspects of the Conference which may affect the Participants. The Participant acknowledges that in such circumstances ITE will have sustained damages and losses as well, and the Participant shall and does hereby waives all claims for damages or compensation. The sums paid to ITE as fees or otherwise in connection with the Conference shall not be refundable.
- M. ITE excludes from the Agreement all terms and warranties implied by law, to the fullest extent permitted by law; and excludes all liability for any indirect, special, economic or consequential loss or damage or loss of revenue, profits, goodwill, bargain or opportunities or loss of anticipated savings incurred or suffered by the Participant;
- N. The Conference Committee, Sponsors, ITE, its Agents or Employees are not responsible to assist the Participant in obtaining passport and visa, for entrance into the country where the event is to be held. If a Participant is unsuccessful in obtaining the requisite documents from the necessary governmental authorities, that will not constitute a basis for cancellation of this contract/application. It is clearly understood by the Participant that no refunds whatsoever will be made. The Participant, however, may with ITE's prior written consent substitute another party who meets the entry and government formalities necessary for entry into the country where the event is to be held. Such substitution shall be the sole responsibility of the contracting Participant, and the Participant shall remain otherwise fully liable for the Participant duties, obligations and liabilities in accordance with this contract.
- O. The Conference Committee, Sponsors, ITE, its Agents or Employees are not responsible for any loss, damage or delay incurred in freight shipments (transport, handling and clearing) into and out of the country in which the Event is held. The Participant is urged to adequately insure all shipments.
- P. The Conference Committee, Sponsors, ITE, its Agents or Employees are not responsible for any loss due to cancellation, abandonment, postponement or curtailment in whole or in part of the Conference for causes outside its control. It is recommended that the Participant takes out adequately insurance for cancellation etc in respect of the Participant's participation expenses.
- Q. The Participant expressly acknowledges that no representations – whether oral or in writing – expressed or implied – have been made concerning the amount of business to be gained from the conference, its success or that ITE, or any of their subsidiaries or affiliates, employees or other entities allied with them have made any guarantees or assurances concerning the conference. The Participant further acknowledges that this document constitutes the entire agreement and the binding rules and regulations existing between the parties, and that the Participant has been given no oral change or modification. No one is authorised to make any oral changes in this agreement.
- R. This agreement shall be governed by and construed according to English law. The parties hereby submit to the jurisdiction of the English Courts.
- S. Notices given under this agreement shall be sent by express courier to the relevant party at the address set out under this contract (or as otherwise expressly notified) and shall be deemed to be served two business days thereafter.
- T. ITE may forward your details to third parties who play an important role in the effective organisation and promotion of this event, such as media partners; official freight forwarders; official stand builders; agents; event sponsors and affiliate companies. If you do not wish us to forward your details to these carefully selected companies, please tick this box
- U ITE shall have the right at any time by notice to the Exhibitor to alter the currency in which the fees are payable under this Agreement [as set out in the Exhibit Contract] [to Great British Pounds, US dollars or any other currency] in its absolute discretion, with effect from such date (whether past, present or future) as it may determine. The Exchange Rate for the applicable new currency shall be calculated as follows. For the purposes of this Agreement, "Exchange Rate" shall mean the closing mid-point rate for conversion of the original currency into the new currency on the date of notification by ITE to the Exhibitor, or if that date is not a business day (being a day which is not a Saturday, a Sunday or a bank or public holiday in England), the first business day after that date, as set out in the London edition of the Financial Times. In relation to [conversion to] [conversion from] [conversion to or from] Great British Pounds, the following minimum rates in relation to the currency which is not Great British Pounds shall apply for the following such currencies: (1) £1 (1 GBP) to €1,10 (1.10 EUR); and (2) £1 (1 GBP) to \$1.40 (1.40 USD), so that, by way of illustration, the Euro value equivalent for £1 (1 GBP) shall be [no less than] [no greater than] €1,10 (1.10 EUR).

IMPORTANT: Please sign and date below and return to ITE together with your Contract.

I hereby confirm that I have received and agree to comply by the terms and conditions set out above:

Signed

Date

Print Name.....

Name of Company